

Monmouth TriClub



Monmouth School Sports Club Corporate Membership

1. Introduction

Monmouth School Sports Club (MSSC) have offered Monmouth TriClub (MTC) the opportunity to become a corporate member subject to adherence to certain terms and conditions. Corporate membership provides full use of MSSC club facilities in line with the rules of use of the facility for a direct family or individual member of MSSC. The condition of the corporate membership is that MTC takes responsibility for administering its own scheme including membership and payment. MTC has therefore set up a scheme for its members to take advantage of the offered corporate membership. This scheme requires MTC to collect all payments from its members and make a single monthly payment to the sports club and ensure that there are a minimum of eight scheme members, which can be increased in pairs.

With MTC responsible for paying the corporate membership fee to MSSC on a monthly basis the scheme exposes MTC club funds to some financial risks should it not achieve a minimum number of scheme members or that a scheme member defaults on paying MTC. Therefore, MTC must ensure that the scheme is managed and controlled and is run with full backing and support of the committee with knowledge of the associated risks.

2. Responsibilities

2.1 Corporate Scheme Members

All MTC members participating in the scheme will:

- Agree and sign-up in writing or via email to these scheme rules, confirming they have read and accept these rules.
- Conform to the MSSC member rules, available from MSSC reception
- Join the scheme for a minimum of twelve (12) months
- Set up a monthly standing order of £22 to MTC and to be in the club bank account by the 22nd of each month
- Following the end of the minimum term must provide a minimum of two months notice if they wish to exit the scheme. The notice must be in writing to the administrator of the scheme and be delivered by the 1st of the months.
- Advise the scheme administrator if there are any known payment problems which will cause delay to the standing order

2.2 Monmouth Triathlon Club

Monmouth TriClub will:

- Sign up to the MSSC terms and conditions for corporate membership and take responsibility for managing the scheme
- Appoint an administrator for the scheme who will be responsible for maintaining records of scheme members and payments received.
- Annually review the appointment of the administrator and review scheme performance
- Ensure funds are available for paying the corporate membership to be drawn by direct debit around the 1st of every month.
- Be responsible for issuing membership cards to the appropriate scheme members
- Advise MSSC of the appointment of the scheme administrator who will be the primary point of contact.
- Have the right to evict any scheme member who is found not to be abiding by the rules, refusal membership from this scheme does not impact their rights as members of MSSC
- Review any scheme breaks if permitted by the scheme or manage any options available to the member
- Manage any disputes in an appropriate manner and the MTC chairman will be the escalation point for arising disputes. The chairman will report issues to the MTC committee whilst maintaining confidentiality
- Will set and review the maximum number member of the scheme, initially this will be set to 16.

2.3 Monmouth School Sports Club

An MTC member who joins the scheme will receive full MSSC member rights and access, in-line with the standard full membership scheme.

Monmouth TriClub will:

- Charge £42.50 per pair of members per month with a minimum charge of £170 per month
- Only accept member increases in pairs
- Issue the appropriate number of passes to the scheme administrator
- Provide two months notice of any price increases
- Reserve the right to periodically review corporate membership, liaising with the MTC designated administrator or the chairman.

3. Declaration

I hereby confirm I have read and understood these rules and agree to be bound by them.

Name:

Signed:

Date: